

THE MINUTES OF THE ROCK SPRINGS  
SWEETWATER COUNTY AIRPORT  
BOARD MEETING HELD  
JANUARY 10, 2018

**MEMBERS PRESENT**

Chief Jim Wamsley  
Mr. Bret Pizzato  
Mr. Dave Hanks  
Dr. Pete Jensen  
Mrs. Kelly Sugihara  
City Councilor Glennise Wendorf

**OTHERS PRESENT**

Devon Brubaker, Airport Manager  
Shannon Lucero, Business Manager  
Jonathon Lamb, CPA

**MEMBERS ABSENT**

County Commissioner Don Van Matre

Chief Jim Wamsley called the meeting to order at 1:00 p.m.

**Approval of Minutes**

Moved by Mr. Bret Pizzato, seconded by Dr. Pete Jensen to approve the minutes of the December 13, 2017 Airport Board Meeting. Motion carried unanimously.

**Approval of Bills and Acceptance of Financial Statements**

Moved by Mr. Bret Pizzato, seconded by Mrs. Kelly Sugihara, that the accounts payable vouchers submitted to the Airport Board at this meeting be approved for payment by checks numbered 29774 through 29826 in the total sum of \$738,751.19 and that the payment of employee salaries and benefits, as reflected in the monthly financial statements submitted to the board, likewise be approved. Mr. Dave Hanks abstained. Motion carried.

Moved by Bret Pizatto, seconded by Mrs. Kelly Sugihara to accept the December 2017 Financial Statements. Motion carried unanimously.

**Board Comments and Concerns**

Mr. Bret Pizzato commented on the return of investments in the 2016 Wyoming State Aviation System Plan. Mr. Pizzato enquired about the tracking of return on investments.

Chief Jim Wamsley stated that he has flown in and out a couple of times and that it is refreshing to see both rental car concessions open and staffed.

Chief Jim Wamsley thanked Mr. Devon Brubaker for helping to accommodate the passengers & staff on the Delta Flight that was diverted to Rock Springs, and for making everyone feel comfortable.

**Manager Comments and Concerns**

Mr. Devon Brubaker updated the Airport Board on the following topics:

- a. Diversions
- b. Wyoming State Aviation System Plan
- c. Oil Prices

- d. CDC Career Fair
- e. Resource Rendezvous
- f. Town Hall Meeting
- g. Master Consultant Selection
- h. FY2019 Airport Budget
- i. FBO Statistics
- j. Passenger Statistics
- k. Upcoming Travel

**OLD BUSINESS:**

**Projects Updates**

Mr. Devon Brubaker and Mr. Chuck Kellerman updated the Airport Board on the following projects:

- i. General Aviation Terminal & Hangar Replacement
- ii. Grant for additional LED Lighting Upgrades
- iii. Delivery of new Aircraft Tug

**NEW BUSINESS:**

**Motion to approve Resolution #2018-01: A Resolution in support of the Wyoming Commercial Air Service Improvement Plan.**

Following discussion, Dr. Pete Jensen moved to approve. Seconded by Mrs. Kelly Sugihara. Motion carried unanimously.

**Motion to approve Resolution #2018-02: A Resolution renaming the Rock Springs-Sweetwater County Airport.**

Following discussion, Mr. Dave Hanks moved to approve. Seconded by Dr. Pete Jensen. Motion carried unanimously.

**Adjourn**

At 2:05pm Mr. Dave Hanks made a motion to Adjourn. Seconded by Mr. Bret Pizzato. Motion carried unanimously.

  
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Chief Jim Wamsley, Chairman

  
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Mr. Dave Hanks, Secretary/Treasurer

Respectfully Submitted:

  
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Mrs. Shannon Lucero, Business Manager