

THE MINUTES OF THE ROCK SPRINGS
SWEETWATER COUNTY AIRPORT
BOARD MEETING HELD
JUNE 13, 2018

MEMBERS PRESENT

Chief Jim Wamsley
Mr. Dave Hanks
Dr. Pete Jensen
City Councilor Glennise Wendorf

OTHERS PRESENT

Devon Brubaker, Airport Manager
Shannon Lucero, Business Manager
Jonathon Lamb, CPA
Dusty Spomer, GDA+

MEMBERS ABSENT

Mr. Bret Pizzato
Mrs. Kelly Sugihara
County Commissioner Don Van Matre

Chief Jim Wamsley called the meeting to order at 1:05pm

Approval of Minutes

Moved by Mr. Dave Hanks, seconded by Dr. Pete Jensen to approve the minutes of the May 15, 2018 Airport Board Meeting. Motion carried unanimously.

Approval of Bills and Acceptance of Financial Statements

Moved by Mr. Dave Hanks, seconded by Dr. Pete Jensen, that the accounts payable vouchers submitted to the Airport Board at this meeting be approved for payment by checks numbered 30101 through 30157 in the total sum of \$345,446.60 and that the payment of employee salaries and benefits, as reflected in the monthly financial statements submitted to the board, likewise be approved. Motion carried unanimously.

Moved by Mr. Dave Hanks, seconded by Dr. Pete Jensen to accept the May 2018 Financial Statements. Motion carried unanimously.

Board Comments and Concerns

Mr. Dave Hanks stated that he spoke with Shawn from Western Wyoming Beverage and they are excited about the upcoming Micro Market at the Airport!

City Councilor Glennise Wendorf stated that it's great to hear more and more great news every month!

Manager Comments and Concerns

Mr. Devon Brubaker updated the Airport Board on the following topics:

- a. New Fuel Farm
- b. Air Service Update
- c. Airport FY2019 Budget
- d. BLM



- e. Utility Scale Solar Farm
- f. Upcoming Travel
- g. Part 139 Inspection - July 9th-12th
- h. Congress Additional Funding Appropriation
- i. Passenger Statistics
- j. FBO Statistics
- k. Operations Specialist Vacancy

OLD BUSINESS:

Projects Updates

Mr. Devon Brubaker updated the Airport Board on the following projects:

- i. Area Lighting Upgrades - Complete
- ii. General Aviation Terminal & Hangar Replacement
- iii. Terminal Area Plan
- iv. Commercial Terminal Design
- v. Taxiway Relocation & Rehabilitation
- vi. Snow Removal Equipment Specs

NEW BUSINESS:

Motion to Approve a 5-year Vending Concession Agreement with Western Wyoming Beverage.

Following discussion, Mr. Dave Hanks moved to approve. Seconded by Dr. Pete Jensen.
Motion carried unanimously.

Motion to approve a 3-year Terminal Advertising Concession Agreement with Jessica Evans dba Royal Flush Advertising.

Following discussion, Dr. Pete Jensen moved to approve. Seconded by Mr. Dave Hanks.
Motion carried unanimously.

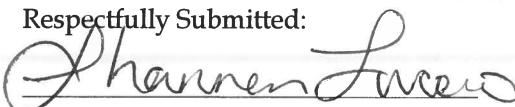
Adjourn

At 2:12pm the Rock Springs-Sweetwater County Airport Board meeting adjourned.


Chief Jim Wamsley, Chairman

 (For DH)
Mr. Dave Hanks, Secretary/Treasurer

Respectfully Submitted:


Mrs. Shannon Lucero, Business Manager