

THE MINUTES OF THE ROCK SPRINGS  
SWEETWATER COUNTY AIRPORT  
BOARD MEETING HELD  
JULY 11, 2018

**MEMBERS PRESENT**

Chief Jim Wamsley  
Mr. Bret Pizzato  
Dr. Pete Jensen  
City Councilor Glennise Wendorf  
County Commissioner Don Van Matre

**OTHERS PRESENT**

Devon Brubaker, Airport Manager  
Shannon Lucero, Business Manager  
Jonathon Lamb, CPA  
Dusty Spomer, GDA+

**MEMBERS ABSENT**

Mr. Dave Hanks  
Mrs. Kelly Sugihara

Chief Jim Wamsley called the meeting to order at 1:00pm

**Approval of Minutes**

Moved by Dr. Pete Jensen, seconded by Mr. Bret Pizzato to approve the minutes of the June 13, 2018 Airport Board Meeting. Motion carried unanimously.

**Approval of Bills and Acceptance of Financial Statements**

Moved by Mr. Bret Pizzato, seconded by Dr. Pete Jensen, that the vendor payments presented to the Airport Board on July 11<sup>th</sup>, 2018 in the total sum of \$856,071.51 be approved for payment and that the payment of employee salaries and benefits, as reflected in the monthly financial statements submitted to the board, likewise be approved. Motion carried unanimously.

Moved by Mr. Bret Pizzato, seconded by Dr. Pete Jensen to accept the June 2018 Financial Statements. Motion carried unanimously.

**Public Hearings**

- a) At 1:09pm a public hearing on an Amendment to the Rock Springs-Sweetwater County Airport Board approved budget for the 2017-2018 Fiscal Year, ending June 30, 2018 (Resolution 2018-4) opened. No comments were received.

At 1:10pm the public hearing was closed.

- b) At 1:10pm a public hearing on the Rock Springs-Sweetwater County Airport proposed budget for the 2018-2019 Fiscal Year, ending June 30, 2019 (Resolution 2018-5) opened. No comments were received.

At 1:11pm the public hearing was closed.

**Board Comments and Concerns**

City Councilor Glennise Wendorf commented on the Endow Reception held on June 28<sup>th</sup>, 2018, stating that the event turned out great!

**Manager Comments and Concerns**

Mr. Devon Brubaker updated the Airport Board on the following topics:

- a. Fuel Farm Reserve Account
- b. Air Service Improvement Council Meeting
- c. AOPA Regional Fly-In
- d. Mini AOPA Event
- e. Oshkosh Air Adventure
- f. Annual Part 139 FAA Inspection
- g. Western LLC, Airport Development Company
- h. Passenger Statistics
- i. FBO Statistics

**OLD BUSINESS:**

**Projects Updates**

Mr. Devon Brubaker and Mr. Dusty Spomer updated the Airport Board on the following projects:

- i. Terminal Area Plan
- ii. Feasibility Study

**NEW BUSINESS:**

**Election of Board Officers**

Following discussion, Mr. Bret Pizzato made a motion that the current officers stay intact for another year. Seconded by Dr. Pete Jensen. Motion carried unanimously.

**Motion to approve Resolution 2018-4, amending the Fiscal Year 2017-2018 Rock Springs-Sweetwater County Airport Board Budget, ending June 30, 2018**

Following discussion, Mr. Bret Pizzato moved to approve. Seconded by Dr. Pete Jensen. Motion carried unanimously.

**Motion to approve Resolution 2018-5, approving the Fiscal Year 2018-2019 Rock Springs-Sweetwater County Airport Board Budget, ending June 30, 2019**

Following discussion, Mr. Bret Pizzato moved to approve. Seconded by Dr. Pete Jensen. Motion carried unanimously.

**Motion to Approve and Execute the Southwest Wyoming Regional Airport DBE Policy Statement and Unified Certification Program Agreement and Acceptance**

Following discussion, Mr. Bret Pizzato moved to approve. Seconded by Dr. Pete Jensen. Motion carried unanimously.

**EXECUTIVE SESSION:**

At 1:56pm Dr. Pete Jensen made a motion to go into executive session pursuant to W.S. §16-4-405(a)(iii), to consider a matter regarding proposed or pending litigation. Seconded by Mr. Bret Pizzato. Motion carried unanimously.

At 2:02pm Mr. Bret Pizzato made a motion to go back to regular session. Seconded by Dr. Pete Jensen. Motion carried unanimously.

Following the executive session, no action was taken.

**Petition from the Floor**

Mr. Dusty Spomer announced to the Rock Springs-Sweetwater County Airport Board that GDA+ is merging with T-O Engineers. Mr. Spomer assured the Airport Board that the level of attention and service to the Airport will not be impacted, it can only be heightened by the new level of experience T-O Engineers brings to the table.

**Adjourn**

At 2:11pm the Rock Springs-Sweetwater County Airport Board meeting adjourned.

  
Chief Jim Wamsley, Chairman

 for Dave Hanks  
Mr. Dave Hanks, Secretary/Treasurer

Respectfully Submitted:

  
Mrs. Shannon Lucero, Business Manager

